



Our Lady Immaculate
Catholic Primary School
A Multi-Academy

Prospectus

"With God all things are possible"
(Matthew 19:26)

At Our Lady Immaculate Catholic Primary School, we will inspire our children to achieve personal excellence for themselves and for the glory of God.

HEADTEACHER'S WELCOME FROM MRS LESLEY ROCHE MA NPQH

It gives me great pleasure to welcome you and your child to Our Lady Immaculate Catholic Primary School, part of the Catholic Multi-Academy Rosary Trust.

Choosing your child's school is one of the most important decisions you will ever make. The purpose of this website is to inform you about our mission, vision, values and ethos, curriculum standards and provision, including the wide range and high-quality opportunities available to every child at Our Lady Immaculate. Should you entrust your child into our care, we would feel privileged to share a small, but important stage of their life and faith journey with you. Our Lady Immaculate is a wonderful school where each and every member of our community is encouraged daily to place Christ at the centre, responding to His call to be the best that we can be in every aspect of our faith, life and education. We are a community that treasures all that enter, whether they be pupil, parent, staff or simply a friend.

The school is an integral part of the linked Parishes of Our Lady Immaculate and Holy Name. Indeed, Fr Martin and Fr Damien are regular visitors and invite the school for masses and other celebrations in the Church.

Our dedicated and skilled staff, governing body and parish family, strive to enable all members of Our Lady Immaculate School to grow personally, academically, socially and spiritually, with God at the centre of all that we think, do and say. We will achieve this by continuing to nurture the relationship between home and school and by celebrating the distinctive role that the parish plays in the life of our school. It is this togetherness, supported by the commitment and skill of our wonderful staff team that truly sets us apart from other schools.

We take great pride in our shared Mission to: **'inspire our children to achieve personal excellence for themselves and for the glory of God'**, realised through the Gospel Virtues of:

Faith, Hope, Love, Justice, Solidarity, Temperance, Courage and Practical Wisdom

I hope that our website will provide answers to any questions you may have, but if you require further information please do not hesitate to get in touch with us. We welcome visitors and are very happy to meet with you, show you around our lovely school and answer any questions you may have.

God bless you and your families.

Mrs Lesley Roche MA NPQH

Our Lady Immaculate's School Prayer

This is our school.
Let peace dwell here.
Let the rooms be full of contentment.
Let love abide here.
Love of one another, love of mankind, love of life itself and love of God.
Let us remember that as many hands build a house, so many hearts make a school.
Amen

HISTORY AND CONTEXT OF OUR LADY IMMACULATE



In October 1845, Fr. Charles King opened the Immaculate Conception school chapel. The parish church was built two years later. The school has since served generations of families from Chelmsford and beyond. Today, Our Lady Immaculate School is situated on a much-extended site and is part of a vibrant parish.

Our Lady Immaculate is a slightly smaller than average primary school with 218 pupils on roll. Most pupils are White British. The proportion of pupils from minority ethnic groups and those who speak English as an additional language is low. The proportion of disabled pupils and those who have special educational needs is below average. The proportion of pupils for whom the school receives the pupil premium (additional government funding, in this case for pupils known to be eligible for free school meals) is very low.

The school has consistently met the government's current floor standards, which set the minimum expectations for pupils' attainment and progress in English and mathematics.

Our Lady Immaculate Catholic Primary School converted to become an academy school on 1st May 2012. As an Academy, Our Lady Immaculate Catholic Primary School is a company limited by guarantee – registered No. 8020070, within the Diocese of Brentwood.

Our Lady Immaculate Catholic Primary School was last inspected by Ofsted in July 2017; it was judged to be 'Good'. This was followed by a Section 48 BRES Inspection; this was judged to be 'Outstanding'.

SAFE GUARDING CHILD PROTECTION

It is the school's responsibility to ensure that all children are protected against 'significant harm' and if a situation arises where we are concerned about the health and well-being of a child then we are obliged to refer the matter further. The school in most circumstances will discuss all concerns with parents; however there may be exceptional circumstances when the school will discuss concerns with Social Services and/or the Police without

parental knowledge in accordance with Southend, Essex and Thurrock Child Protection Procedures (SET). The school will, of course, always aim to keep a positive relationship with all parents. All members of staff of the school are provided with training on child protection matters on an annual basis. The Headteacher is the Designated Child Protection Officer and the Deputy Headteacher is the Deputy Designated Child Protection Officer in the school. We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to support this commitment. The school's Child Protection Policy is on the website and available on request.



SECURITY

We take security very seriously at Our Lady Immaculate. No one is able to enter the building without access being given by a member of staff. Visitors to the school are checked and any who go beyond the school office have to sign in the visitors' book and wear a visitor's badge.

Children collected by their parents or other named person during the day should leave through the main entrance after having been signed out.

SCHOOL ENTRY

The school gate along New London Road is opened at 8:30 a.m. and a member of staff will welcome children onto the playground. Staff on duty will supervise the playground. Children are admitted to school for registration at 8.45 a.m. The gates will be closed at 8:50 a.m. Children arriving through the main entrance of the school after the gates have been closed, are marked in the register as late and have to be signed in. Children arriving at school after 9.25 a.m. are marked as absent. If no message has been received, office staff will contact the parents.

The class register is taken promptly each morning at 8.45 a.m. When a child returns to school, please email the school office with an explanation for their absence.

SCHOOL EXIT

The school gate opens at 3 p.m. to allow parents access in preparation for the children to go home. Teachers will bring the children to the playground at 3:15 p.m. and hand them to the parent/carer after eye-contact has been secured and teachers and Junior children shake hands. If a child is collected by anyone other than the parent, the office should be informed. The school should have permission for children to make their own way home.



SAFETY, BEHAVIOUR AND WELFARE- PROMOTING GOOD BEHAVIOUR

We continually model Catholic British Values through our own behaviour and thus teach the values implicitly through every aspect of the curriculum ensuring equity and excellence for all pupils.

Our Lady Immaculate sets high expectations for behaviour as good behaviour is a vital ingredient of a good school, producing an effective learning environment as well as a happy one. Good behaviour comes about by the efforts of staff, children and parents working together. The school promotes good behaviour by encouraging the children to follow the Mission and Vision of the school, realised through the Gospel Virtues of:

Faith, Hope, Love, Justice, Solidarity, Temperance, Courage and Practical Wisdom

“We are what we repeatedly do” (Aristotle).

The school's aim is to develop children's self-discipline and a proper understanding of the need to behave with consideration towards others. We adopt a whole school policy based upon affirmation for each individual and a positive approach to pupil behaviour.

SMOKING

Our Lady Immaculate School site is a non-smoking zone.

SCHOOL MEALS

We are fortunate to have our own kitchen which prepares a range of healthy meals. The cost of a school meal at present is £2.50 per meal or £12.50 per week, which should be paid in advance via School Gateway. Children in KS1 are currently entitled to Universal Free School Meals and do not have to pay.

Children may also bring in a packed lunch. This should only be brought in a sandwich

box (no plastic bags) and clearly marked with the child's name. No cans or glass bottles are allowed and we also request that parents avoid giving children crisps or chocolate biscuits in line with our Healthy School Policy. Nuts (including in biscuits etc.) are not permitted in school as some of our children suffer from anaphylaxis, which is a serious allergy to nuts. The school kitchen also ensures that no nuts are ever included in any food items.



ADMISSIONS

We are always delighted to welcome children to Our Lady Immaculate School; however, there are certain procedures that need to be followed. During the first week of September, flyers and posters encouraging parents/carers to apply are sent by Essex County Council to all Nursery schools, Pre-schools, Registered child-minders, Doctors, Dentists, Libraries and to parents/carers on the early years register. Adverts and editorials are also in the local press. Parents/carers are encouraged to apply on-line at www.essex.gov.uk/admissions between mid-November and mid-January. Please see the posters or contact the school office for the final closing date.

Parents applying for a place at this Catholic school must also complete a Supplementary Information Form (SIF), and approach a priest to have their religious practise confirmed using the Certificate of Catholic Practice. Appointments with the priest are advertised in the Church newsletter prior to application in the January preceding your child's entry to the school. The date the forms **MUST** be returned to the school is indicated. The SIF form is **NOT** an application form but provides the Governors with information in order to place applications in priority order according to the school's Admissions Policy.

The standard admission number for the school is 30 pupils. There is one intake in September for Early Years Foundation Stage (EYFS) children, though entry may be staggered to allow the children to settle. Parents who have been offered a place but wish to delay their child starting school until the term, after which their child is five, can do so.

The parish catchment area for the school includes Old Moulsham, Moulsham Lodge, Great Baddow, Galleywood and Stock.

Any parent who is considering applying for a place at Our Lady Immaculate School is most welcome to visit the school and meet with the Headteacher. Visits can be arranged by telephoning the school office for an appointment.

INDUCTION

INDUCTION TO EARLY YEARS FOUNDATION STAGE (EYFS)

In the summer term before the children start in Reception, the children along with their parents are invited to attend a 'Stay and Play' session. This is where the parent and child can explore and experience the classroom setting informally, talk to the teachers and meet the other children in the class. The 'Stay and Play' session lasts for an hour and ends with a story and nursery rhymes with the teacher/s. Parents are also able to purchase pre-loved uniform. At the meeting a welcome and information pack is given out which introduces all of the main staff who will be involved with the Reception class. It also includes information regarding uniform, the day-to-day routines within the school and practical tips for how best to prepare your child for starting school. Parents are invited to book a home-visit for the first week in September with the class teacher, to gain as much information about your child before they start. Parents will be informed of the valuable ways in which they can contribute to their child's education.

The children will begin part-time in September for one week in groups of fifteen, ending on the Friday with the two groups meeting and having their first school lunch together. This enables staff to get to know the children really well and helps all the children to settle quickly. Early in the term, parents are invited to a 'Welcome to Reception' meeting, where a talk about the school is given by staff. There is also an opportunity after the meeting to speak to the class teacher and have any questions answered.

This is followed up with an individual meeting for parents to discuss how their child has settled and also to answer any parental queries. At the end of September there is a Reading information evening where parents will have a chance to understand the Early Years curriculum and how they can support their child at home.



Finally, the Friends Association organise a tea and coffee morning and speak about their role within the school where parents are welcomed to join.

HOME SCHOOL AGREEMENT

Our home-school agreement is a statement explaining:

- OLI's aims and values;
- OLI's responsibilities towards its pupils who are of compulsory school age;
- the responsibility of each pupil's parents;
- what the school expects of its pupils.

We take reasonable steps to ensure that all registered parents and pupils sign the declaration to indicate that they understand and accept the contents of the home-school agreement.

SCHOOL DAY - TIMES

7:00 a.m.	School opens
7:30 a.m.	The Ark - extended school opens
8:30 a.m.	School gate opens - The Ark closes
8:45 a.m.	Pupils admitted to class & Registration
8:50 a.m.	School gate closes
10:15 – 10:30 a.m.	Infant Break - Monday to Friday
10:40 – 11:00 a.m.	Junior Break - Monday to Friday
11:55 – 12:55 p.m.	Infant Lunch Break
12:25 – 1:25 p.m.	Junior Lunch Break
2:15 – 2:30 p.m.	Infant Break (Year 2 only as and when appropriate)
3:00 p.m.	School gate opens
3:15 p.m.	Home time – The Ark - extended school opens
6:15 p.m.	The Ark extended school closes

COMMUNICATION

At Our Lady Immaculate, we value the home school partnership and we work hard to maintain our lines of communication through:

- a weekly newsletter – published on the website and sent via Schoolcomms;
- an up-to-date website;
- an absence phone and parent email option;
- regular Friends Association meetings with minutes shared with newsletter;
- dedicated Friends Facebook page;
- staff at the gates in the morning and afternoon;
- bi-annual teacher, parent and children consultations;
- open evening;
- information meeting - beginning of each academic year;
- information meetings for end of Key Stage Assessment for Year 6.
- Information meetings for residential trip - Year 5 and Year 6;
- Curriculum information /demonstration sessions;
- EYFS information evening.

Please do not hesitate to contact us if you require further information. We welcome visitors and are very happy to meet with you, show you around our successful school and answer any questions you might have.

CURRICULUM

At Our Lady Immaculate, we believe that an effective curriculum offers knowledge, skills, understanding and progression. We want our curriculum to be exciting, interesting and engaging so that children are curious and want to learn. We also want our curriculum to be about raising standards.

Knowledge underpins and enables the application of skill. We strive for children to learn skills alongside knowledge, ensuring that both explicitly are developed. We do this by having an emphasis on a knowledge rich curriculum which enables cross-curricular teaching, when appropriate. We believe that this is important for making the curriculum relevant and meaningful to pupils and for putting knowledge into context.

We believe it is our responsibility to develop the literacy and numeracy skills both discretely and across the curriculum for all our pupils. Using the Early Years Foundation Stage Strategy and National Curriculum as a basis, age-appropriate progression in knowledge for each core and foundation subject has been identified. This has been mapped out to ensure coverage of identified knowledge is secured across KS1 and KS2. We carefully select the sequence of when, what and how knowledge is taught and subject leaders work actively to review this aspect regularly.

We have a topic map which shows what will be the themes in each class throughout the year and progression documents to show how the skills and knowledge are built upon over the Primary years. As each topic is planned into a learning journey, where appropriate, a range of objectives in several curriculum subjects are addressed. This content is sequenced to ensure that components of knowledge lead to conceptual learning. This analysis is supported by strong subject knowledge from staff and aims for both depth of learning and breadth of coverage.

Opportunities to practise knowledge and skills are built into the curriculum to secure deep understanding of each discipline. We want our pupils to develop a deep body of knowledge by learning concepts many times in different topics and contexts. We want them to learn more and remember more and to be secondary school ready.

The curriculum planning ensures a layering of knowledge and concepts so that all pupils can make progress. As part of this planning process the staff look for opportunities to deepen the experience for the children through recreation activities, visits, residential etc.

Our curriculum is thus designed with these principles in mind:

- it is personalised, reflecting the background and experience of our pupils;
- it is outward facing, setting learning in global contexts wherever possible;
- it celebrates diversity to emphasise unity;
- it is rooted in authenticity and context so that learning is relevant; and
- it is ambitious.

All stakeholders are part of the development of the curriculum design. To ensure curriculum quality we have developed:

- sequential learning where pupils know more and can do more;
- local context and filling the gaps from pupils' backgrounds;
- focus on subject disciplines when teaching through topics;
- depth and breadth of curriculum content;
- curriculum progression;

- clear purpose for assessment;
- a mastery approach;
- pupil voice;
- clear curriculum leadership and ownership.

In EYFS we offer the pupils the whole range of curriculum subjects as they begin their learning journey with us. With increasingly high EAL numbers, a practical approach to teaching and learning encourages and develops language acquisition in preparation for Year 1. In Year 1 and Year 2 we offer the whole curriculum, but with the focus on developing literate and numerate pupils ready for the KS2 curriculum.



In KS2 we want our pupils to develop a deep body of knowledge by learning concepts many times in different topics and contexts. We want them to learn more and remember more and to be secondary school ready.

Our Lady Immaculate's curriculum includes a robust and rigorous approach to the teaching of reading, writing, maths, science and Computing. We have effective systems that enable us to track individual progress and offer support or supplementary work where needed.

At Our Lady Immaculate our Reception children enjoy the real benefits of having a Forest School. We believe that this supports the holistic development of the child through:

- Health and fitness – Being active in an outdoor, natural environment.
- Increased emotional wellbeing – just being among trees has been shown to have a real and positive effect.
- Social development – Communicating, sharing, negotiating and Problem-solving. Increased confidence.
- Skills development – Developing fine and gross motor skills and coordination for real purposes.
- Gaining knowledge and understanding – Multi-sensory, real-life learning, learning to care for our green spaces and wildlife.
- Individualised learning – Careful observation allows adults to tailor support to children's own interests and stage of development.
- Curriculum Links – Forest School supports many areas of the Early Years Foundation Stage Curriculum, National Curriculum and the 'Every Child Matters' agenda.

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

From time to time children experience difficulties with their learning and when this happens additional support will be provided. This may take place within the classroom setting or outside the classroom depending on the need and nature of the support. This targeted additional help may be provided by the teacher or a learning support assistant under the guidance of the class teacher. This additional support does not necessarily mean the child has Special Educational Needs. However, parents will be informed if the school feels that the child's difficulties are significantly greater than the majority of others of the same age. After the initial meeting with the parents a support plan will be produced that will focus on the child's specific needs. The child will then

be included on the school's Special Needs Register. Progress will be monitored through regular meetings which involve the parents in target setting.

For those children who continue to experience difficulties, despite this additional support, it may be necessary to carry out more specialised assessments. This may be carried out by the SENCO or by outside agencies such as an Educational Psychologist. Such assessments should further inform the school's future interventions for the child.

In exceptional circumstances it may be necessary for the school to request additional support in the form of an EHCP. In such circumstances the SENCO coordinates the request for the statutory assessment and liaises with the outside agencies. If an Educational Health Care Plan is issued, the SENCO ensures the objectives and provision are effectively incorporated into the child's daily provision.



THE ARK-EXTENDED SCHOOL PROVISION

The Ark – Our Lady Immaculate's extended school provision from 7:30 a.m. through to 6.15 p.m. is now firmly embedded. This initiative is the culmination of dedicated and strategic governor and staff collaboration. I am delighted to be able to offer this in support of our families.

Rationale

Our Lady Immaculate is committed to maintain and keep providing a Catholic, holistic high quality childcare with a happy atmosphere within a calm, safe, secure and stimulating environment. It is a constant challenge for working parents to find a safe and stimulating place for their children to be outside school hours. A parent survey in 2013 identified the need for extended school provision which offers a range of sporting and non-sporting options. There is flexibility of choice for parents to find a safe place for children to be outside school hours. This complimentary service between school and outside providers will underpin and enhance the ethos and identity of the school. The Ark is a flexible and affordable extended school provision for parents. By offering extended childcare, our school can best utilise its expert knowledge and purpose-built

premises. We can continue to provide pastoral care across the extended school day. Many parents are compelled to depend on informal networks for reliable childcare. General School Policies would be extended to cover Our Lady Immaculate extended school provision.

Organisation

The extended Our Lady Immaculate school session runs from 7:30 a.m. to 8:30 a.m. in the morning and is priced at £4.75 per session per day. This will include a breakfast of cereal, toast, yoghurt, fruit and juice. The extended OLI school session from 3:15 p.m. to 6:15 p.m. in the afternoon is also priced at £4.75 per hour. Children who stay for the first hour will receive a drink and a biscuit. Children who will attend beyond the second session will receive a more substantial snack: cheese, crackers, baps, sandwiches, cold meats, fruit, and raw vegetables. Office staff will collate information from parents on a daily basis via telephone and parent email. Information about children participating in various sessions and activities is shared with teaching staff and the extended school co-ordinator so they will be informed where the children need to be at the end of the day. The OLI extended school co-ordinator is in charge of the children and their commitment to various sessions and activities, ensuring supervision at all times. Office staff will receive parents and carers dropping children off or collecting, ensuring children are signed in and out.

The Ark provides:

- ❖ an opportunity for parents who on occasion need to have extra time for reasons of work or family;
- ❖ existing outside providers opportunity to continue to deliver and lead activities, endorsing their subscription to OLI's Mission and Virtues;
- ❖ supervision by OLI staff for activities led by outside providers before and after the session - drink and snack;
- ❖ opportunity for parents to drop off and collect their children from OLI school, knowing that they do not have to be transported elsewhere during the day;
- ❖ OLI staff to be involved to cover, support and lead a variety of activities;
- ❖ consistency for the children;
- ❖ encouragement to develop resilience, self-esteem and independence;
- ❖ activities and experiences that are planned to meet their stages of development;
- ❖ opportunities for children to interact with peers and in vertical groups (mixed year classes);
- ❖ for children to play in a safe and familiar environment;
- ❖ access to OLI school facilities and resources.



HOMEWORK

The school believes in the importance of homework and therefore children are expected to complete any tasks given by the class teacher. Homework is seen as an extension to the school day and a way of involving parents in their children's education. An important component of the homework programme is the requirement for children to read at home every day.

EDUCATIONAL VISITS

During his/her time at Our Lady Immaculate School, your child will have the opportunity to make a number of educational visits to support and enhance class work. These visits are very popular with the children, but in order to make these trips viable parents are asked to make a voluntary contribution. However, in cases of financial hardship, please contact the Headteacher.

PRAYERS

Our Lady Immaculate is a community of prayer. We pray together in Assemblies - during Collective Worship, in class and in small group settings whenever appropriate. Prayers are said daily in the morning, at lunchtime and at home time.

Friday lunchtimes, during the month of October and May, representatives of The Legion of Mary, pray the rosary.

The Sign of the Cross

In the name of the Father and of the Son and of the Holy Spirit. Amen

Morning Prayer

Father in Heaven you love me -
You're with me night and day.
I want to love you always - in all I do or say.
I'll try to please you Father -
bless me through the day.
Amen

Grace Before Meals

Bless us O Lord as we sit together,
bless the food we eat today.
Bless the hands that made the food,
bless us O Lord.
Amen

After Meals

Thank you, God, for the food we have eaten.
Thank you, God, for all our friends.
Thank you, God, for everything.
Sign of the Cross

End of the School Day

God our Father, I come to say
thank you for your love today.
Thank you for my family
and all the friends you give to me.
Guard me in the dark of night
and in the morning send your light.
Amen



HAIR

Children's hair should avoid extremes in style and be kept clean and tidy. Any girl or boy's hair that is shoulder length or longer, must be tied back for reasons of health and safety. Otherwise, hair must be above collar length, however, no hair style should be shorter than a number three cut. Hair gel or hair braids are not permitted in school.



HELPING IN SCHOOL/ CRIMINAL RECORDS BUREAU CHECKS (DBS)

Many parents help in school where their willingness to give their time and expertise is greatly appreciated by the staff. We encourage parents and grandparents to volunteer to become 'reading buddies' to individual children who need extra support.

We have to ensure that adults who help regularly have a valid DBS approval from our school.

JEWELLERY

Jewellery is not allowed in school as it is a hazard if worn during P.E. and games. It also presents a problem for the class teacher with regard to storage, security and time. Watches may be worn but they should be plain and not fashion items. Nail varnish is not permitted. Plain, stud earrings may be worn in the lower lobe but must be removed before every P.E. and games lesson. Please note that new ear-piercings should only take place at the beginning of a summer holiday.

LOST PROPERTY

Children are encouraged to take full responsibility for their own property. All property should be clearly labeled, including all clothing, bags, P.E. bags, lunch boxes, water bottles and pencil cases. Any lost items will be placed on the lost property rack in the hall and it is the children's responsibility to look for their lost items. If any unnamed items are not claimed at the end of every half term then they are either given to the Friends Association or disposed of, depending on the condition.

The school's insurance does not cover items brought into the school such as bicycles and musical instruments. Parents will need to make their own arrangements to cover these items.

MEDICAL CARE - MEDICATION

Children who are ill should not be sent to school. However, there will be times when a child becomes ill at school. In these circumstances we will contact the parent so that the child can be collected from school and therefore it is essential that the school office has up-to-date contact numbers. If a child is injured and needs hospital treatment we will endeavour to make contact but if no parent or carer is available a member of staff will accompany the child to the local hospital. Several members of staff are trained in First Aid.

If a child needs to take medication during the school day, parents have to complete a form granting permission for an appropriate member of staff to administer prescribed medication only. All medication (including inhalers) must be clearly labelled. A spare inhaler and spacer is available in the office in case of emergency.

MOBILE PHONES

Mobile phones can be a cause of distraction in class as well as a security issue as a phone may be easily mislaid. Therefore, children are not permitted to carry mobile phones in school. If children require mobile phones for their journey home, the phone needs to be labelled and left in the school office first thing in the morning and collected at the end of the day.

We also request all parents turn off their phone whilst in the school grounds.



PAYMENTS INTO SCHOOL FROM PARENTS

The introduction of an on-line payment scheme was a facility that parents have increasingly requested (parent survey 2013).

The use of Schoolcomms allows us also to send out texts/emergency texts to mobiles to parents who have downloaded the app, at no cost to the school. Alternative methods to contact parents i.e. sending out emails is also facilitated by Schoolcomms and features of the software will enhance communications with parents going forward.

Schoolcomms:

- provides on-line banking;
- allows parents to pay for numerous activities with one banking transaction using a 'shopping cart' facility;
- improves security of cash held on site;
- provides an enhanced communication system between school and parents - this area is to be developed further;
- provides a thorough audit trail - reducing the risk of fraud;
- for those parents with an app on their phone there will be no costs, to the school, for sending texts;
- allows the integration of Schoolcomms to our MIS allows parents to see balances immediately;
- allows parents to give on-line permission for trips rather than sending in paper returns (environmentally friendly).

As always any parents who have financial difficulties may contact the school to speak to the Headteacher in order to discuss any support required.

PLAYTIME SNACKS

The school has a policy for Healthy Snacks at playtime. Infant children are provided with a free piece of fruit or vegetable every day as part of the Government's plan to encourage children to have a healthy lifestyle. Junior children are allowed to bring a small healthy snack for morning playtime. As part of our healthy eating programme, children are not permitted to bring sweets or chocolate into school except when it is their birthday and they wish to provide a treat to other class members. These small treats are then given out at the end of the school day.

SCHOOL PHOTOGRAPHS

The photographer visits the school twice a year. In the autumn term individual pupils, new staff and family photographs are taken and in the summer term class photographs are taken as well as an OLI whole school team photo.



SCHOOL UNIFORM

Girls

Autumn & Spring Term

*Navy blue blazer and badge (optional)
Plain black or navy coat
White blouse
**School tie (EYFS - elasticated)
Grey pinafore or grey skirt
Year 5 and 6 only - grey tailored long trousers (not stretch or jersey)
Royal blue sweatshirt or cardigan with school crest
White socks or grey tights
Black shoes (of an approved style)

Summer Term

Blue and white checked dress (not navy)
** School baseball cap
Shoes as above or navy / white sandals

P. E.

Royal blue or white plain school
Navy shorts
Trainers

Juniors :

Navy blue zipped hoodie and joggers
Navy blue shorts
Royal blue football socks

General :

Royal Blue back packs
Royal blue headbands or ribbons only
Scarves, gloves and hats for winter use
navy or black only.

N.B Children representing OLI must wear formal attire

Boys

Autumn & Spring Term

*Navy blue blazer and badge (optional)
Plain black or navy coat
White shirt
**School tie (EYFS - elasticated)
Grey long trousers
Royal blue sweatshirt with school crest
Grey/black socks
Black shoes (of an approved style)

Summer Term

White short sleeved shirt.
Grey shorts
**School tie (EYFS - elasticated)
** School baseball cap
Shoes as above or sandals

P.E.

Royal blue or white plain T-shirt
Navy shorts
Trainers

Juniors :

Navy blue zipped hoodie and joggers
Navy blue shorts
Royal blue football socks

Our school uniform provider is mapac -

<http://www.mapac.com/education/parents/uniform/ourladyimmaculatecm2>

SUN SCREEN

During sunny and hot weather, parents should be encouraged to apply sun protection to their children before they come to school. Teachers supervise any child applying their own lotion during the school day.

TOYS

Children should not bring toys or games into school at any time unless requested by the class teacher to support an area of the curriculum. This is to avoid children becoming upset when toys are lost or broken and obviously the school can take no responsibility for this situation.

WATER

In order to keep healthy, children should drink water during the day. To help children achieve this, they are encouraged to bring their school bottle filled with fresh water every day. The Friends Association donates a bottle to every child in the school and additional water bottles can be bought from the School Office for £2.20. Bottles may be re-filled at break and lunchtimes at the water station in the hall. In addition, there are two water-fountains on the playground and one outside EYFS classroom. All water from taps is drinking water.