



Our Lady Immaculate
Catholic Primary School
A Multi-Academy

Our School Day

32.5 hours per week

School Opens **8.30 a.m.**
Bell Rings **8.45 a.m.**
School Gate Closes **8:50 a.m.**

Breaktime KS1 10.15 a.m.
 KS2 10.35 a.m.

Lunchtime Infants 12.00 p.m. – 12.45 p.m.
 Junior 12.25 p.m. – 1.25 p.m.

School Ends **3.15 pm**

On arrival children are requested to proceed to the playground.

Children should be in the classroom for registration by 8.50 a.m. Children arriving late or leaving the premises for appointments during the day must report to the office. The school office should be notified immediately of absence and a written note or email of explanation must be sent in to school upon the child's return. If a child is not in school by 9.20 a.m. and there is no apparent reason, attempts will be made to contact parents. If this is unsuccessful, for the child's safety, the police will be informed.

Parents, children and the school should always be aware of collection arrangements, especially if the children are on a shared school run. The school office or class teacher for infant aged pupils should be notified in writing if different / special collection arrangements are made.